## NOTICE

Notice is hereby given that the 21<sup>st</sup> Annual General Meeting of the members of **INTEGRATED THERMOPLASTICS LIMITED** will be held on Wednesday, the 30<sup>th</sup> September, 2015 at 12.30 P.M at the Registered Office of the Company situated at Survey No.375, Manoharabad Village, Toopran Mandal, Medak District – 502 334, Telangana to transact the following business:

## **ORDINARY BUSINESS:**

- 1. To receive, consider and adopt the Audited Statement of Profit & Loss Account for the financial year ended March 31, 2015 and the Balance Sheet as at that date and the Directors' and Auditors' reports thereon.
- 2. To appoint a Director in place of Mrs. Aravinda Rani Vemuri, who retires by rotation and being eligible, offers her self for re-appointment.
- 3. To ratify the appointment of M/s. L.B.Reddy & Co, Chartered Accountants, Hyderabad.

To consider and if thought fit, to pass, with or without modification(s), the following resolution as an Ordinary Resolution.

RESOLVED THAT pursuant to Section 139(1) and other applicable provisions, if any, of the Companies Act, 2013 read with rules made thereunder (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force), the appointment of M/s L.B.Reddy & Co., (Firm Registration No. 8611S), Chartered Accountants, Hyderabad, as Statutory Auditors of the Company made pursuant to the resolution passed by the members at the 20<sup>th</sup> Annual General Meeting held on Sept 30, 2014 to hold office till the conclusion of 23<sup>rd</sup> Annual General Meeting to be held in the calendar year 2017 be and is hereby ratified.

//By Order of the Board//
For INTEGRATED THERMOPLASTICS LIMITED

SURESHKUMAR SHASTRY VEMURI WHOLE TIME DIRECTOR DIN - 01788268

Place: Hyderabad Date: 01.09.2015

#### **NOTES:**

- 1. A MEMBER ENTITLED TO ATTEND AND VOTE AT THIS MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE ON A POLL INSTEAD OF HIMSELF. A PROXY NEED NOT BE A MEMBER OF THE COMPANY. Proxies, in order to be effective, must be received at the Registered Office of the Company not less than forty-eight hours before the meeting.
- 2. The Register of members and transfer Books of the Company will be closed from 25<sup>th</sup> September, 2015 to 30<sup>th</sup> September, 2015 (both days inclusive).

- 3. The members are requested to -
- a) Intimate to the Registrars and Transfer Agents of the Company / Depository Participants changes, if any, in their registered addresses at an early date.
- b) Quote Ledger Folio/Client ID in all the correspondence.
- c) Bring the copy of the Annual Report and attendance slip with them to the Annual General Meeting.
- 4. Members desiring any information as regards accounts are requested to write to the Company at least seven days before the date of the meeting to enable the management to keep the information ready at the meeting.
- 5. All documents referred to in the notice of AGM and statutory registers are open for inspection at the Registered Office of the Company during office hours on all working days except public holidays up to the date of the Annual General Meeting.
- 6. The Company pursuant to Section 108 of Companies Act, 2013 read with Rule 20 of Companies (Management and Administration) Rules, 2014, is extending e-voting facility for its Members to enable them to cast their vote electronically instead of participating and voting physically in the Annual General Meeting. The Company has appointed Mr. R.Sivaram Reddy, Practising Company Secretary who in the opinion of the Board is a duly qualified person, as Scrutinizer who will collate the electronic voting process in a fair and transparent manner.
- 7. The e-voting facility will be available at the link www.evotingindia.com during the voting period.
- 8. The login ID and password for e-voting along with process, manner and instructions for e-voting is being sent to the members who have not registered their e-mail IDs with the Company / their respective Depository Participants, along with physical copy of the AGM Notice and Annual Report of 2015. Those members who have registered their e-mail IDs with the Company / their respective Depository Participants are being forwarded the login ID and password for e-voting along with process, manner and instructions by e-mail. Members may also note that the Annual available of 2015 Report is on the Company's website, http://www.integratedthermo.com/.
- 9. Members are requested to note that the e-voting will open on 26<sup>th</sup> September, 2015 and shall remain open for 4 days i.e. up to 29<sup>th</sup> September, 2015. E-voting shall not be allowed beyond 5 P.M on 29<sup>th</sup> September, 2015.

10. The instructions for members for voting electronically are as under:

# In case of members receiving e-mail:

- i. log on to e-voting website www.evotingindia.com .
- ii. Click on 'Shareholders' tab.
- iii. Now, select "Integrated Thermoplastics Limited" from the drop down menu and click on "SUBMIT"  $\,$
- iv. Now enter your User ID:
  - a. For CDSL: 16 digits beneficiary ID,
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,.
  - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- v. Next enter the Image Verification as displayed and Click on Login.
- vi. If you are holding shares in demat form and had logged on to <a href="https://www.evotingindia.com">www.evotingindia.com</a> and voted on an earlier voting of any company, then your existing password is to be used.
- vii. If you are a first time user follow the steps given below for Login:

	For Members holding shares in Demat Form and Physical Form
PAN	Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)
	• Members who have not updated PAN with the Company/Depository Participant are requested to use the first two letters of your name and the last 8 digits of the demat account/folio number in the PAN field.
	• In case the folio number is less than 8 digits enter the applicable number of 0's (zero) before the number after the first two characters of the name in CAPITAL letters. E.g. If your name is Ramesh Kumar with folio number 100 then enter RA00000100 in the PAN field.
DOB	Enter the Date of Birth as recorded in your demat account or in the company records for the said demat account or folio in dd/mm/yyyy format.
Dividend Bank Details #	Enter the Dividend Bank Details as recorded in your demat account or in the company records for the said demat account or folio.
	• Please enter the DOB or Dividend Bank Details in order to login. If the details are not recorded with the depository or company please enter the number of shares held by you as on the cut off date in the Dividend Bank details field.

- v. After entering these details appropriately, click on "SUBMIT" tab.
- vi. Members holding shares in physical form will then reach directly the Company selection screen, However members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- vii. For Members holding shares in physical form, the details can be used only for evoting on the resolutions contained in this Notice.
- viii. Click on the EVSN for the relevant <Company Name> on which you choose to vote.
- ix. On the voting page, you will see 'Resolution Description' and against the same the options 'YES/NO' for voting. Select the Option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- x. Click on the "Resolution File Link" if you wish to view the entire Resolution details.
- xi. After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on OK, else to change your vote, click on CANCEL and accordingly modify your vote.
- xii. Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- xiii. You can also take out print of the voting done by you by clicking on "Click here to print" option on the Voting page.
- xiv. If Demat account holder has forgotten the changed password then enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- Institutional shareholders (i.e. other than Individuals, HUF, NRI etc.) are required to log on to https://www.evotingindia.co.in and register themselves as Corporates.
- They should submit a scanned copy of the Registration Form bearing the stamp and sign of the entity to <a href="helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a>.
- After receiving the login details they have to create a user who would be able to link the account(s) which they wish to vote on.
- The list of accounts should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
- They should upload a scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, in PDF format in the system for the scrutinizer to verify the same.

## In case of members receiving the physical copy:

Please follow all steps from sl. no. (i) to sl. no. (xiv) above to cast vote.

The voting period begins on 26<sup>th</sup> September, 2015 and shall remain open for 4 days i.e. up to 29<sup>th</sup> September, 2015. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of 24.9.2015, may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.

- In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.co.in under help section or write an email to helpdesk.evoting@cdslindia.com.
- 12. Kindly note that the Shareholders can opt only one mode of voting i.e. either by physical Ballot or e-voting. If you are opting for e-voting, then do not vote by Physical Ballot also and vice versa. However, in case the Shareholders cast their vote by Physical Ballot and e-voting, then voting done through valid Physical Ballot shall prevail and voting done by e-voting will be treated as invalid.
- 13. The voting period begins at 10 A.M on 26 September,2015 and ends at 5.00 P.M. on  $29^{th}$  September,2015. The e-voting module shall also be disabled by CSDL for voting thereafter.
- 14. The Company has appointed Mr. SIVARAM REDDY, Company Secretory, Hyderabad, who in the opinion of the Board is a duly qualified person, as a Scrutinizer who will collate the electronic voting process in a fair and transparent manner. The Scrutinizer shall with in a period of three working days from the date of conclusion of the shareholders meeting, submit his report after consolidation of evoting and the votes in the shareholders meeting, cast in favour of or against, if any, to the Chairman of the Company. Results will be uploaded on the company's website as well as intimated to the Stock Exchange(BSE).
- 15. The Scrutinizer will submit his report to the Chairman of the Company after completion of the scrutiny of the e-voting process and the results will be announced at the registered office of the Company situate at Survey No.375, Manoharabad Village, Toopran Mandal, Medak District 502 334, Telangana.

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//By Order of the Board//

For INTEGRATED THERMOPLASTICS LIMITED

Place: Hyderabad Date: 01.09.2015 SURESHKUMAR SHASTRY VEMURI WHOLE TIME DIRECTOR DIN - 01788268